



Top 50 Transferable Skills & Soft Skills

Self-Management (Motivation)

- Autonomy
- Self-Motivated
- Balance & Boundaries
- Goal-Oriented
- Organization
- Proactive
- Work-Life Balance
- Self-Discipline
- Time Management
- Multitasking
- Flexibility
- Project Management
- Quick Learner
- Resourcefulness
- Strategy

Communication

- Digital communication
- Verbal communication
- Written communication
- Business communication
- Active Listening

Team Orientation

- Collaboration
- Team player
- Leadership
- Empathy
- Conflict Resolution

Reliability

- Accountability
- Dependability
- Progress Tracking
- Results-driven
- Trustworthiness

Creativity

- Complex Problem Solving
- Critical Thinking
- Curiosity
- Troubleshooting
- Innovation

Tech Related

- SaaS Technology
- Remote Networking
- Tech Savvy
- Tech-Capable
- Virtual Collaboration

Locational

- Cross-locationally
- Global
- Nationwide
- National / Nationally
- Regional / Regionally

Remote Work

- Off-site
- Remote
- Remotely
- Virtual
- Telecommute